



Date: 18 Jan 2015

SUGGEST LIFT PROBLEMS & IMPROVEMENTS TO SGRWA

Make Your Block's Lift Better

It will improve your Quality of Life!

Dear Residents,

SGRWA is committed to make all of our **Lifts** running smooth, having them improved day by day. Our team has decided **to meet with OTIS on regular basis so that they are able to rectify every single Issue in our Elevators of every block.**

We need your support to know the problems faced by your block or what are the improvements you want in your lifts. We request you to **report Lifts issues** of your block and any suggestions that you may want to give to us. We shall then compile all problems & suggestions block wise to give it to OTIS for rectifications. This will help us remedy any problem we may be confronting.

Please devote few minutes in SGRWA Office, ask SGRWA Staff to give you the

Lift Suggestion Form, Fill all Problems in Lifts of your blocks,

Improvements/Suggestions in the below given form before 25th Jan, 2015.

Thanking you for your co-operation & support.

YOUR SAFETY IS OUR PRIME CONCERN

Best Regards,

TEAM, SGRWA.



SUGGEST LIFT PROBLEMS & IMPROVEMENTS TO SGRWA

Block Name:		
Resident Name & Flat No:		
Resident Contact Number:		
Please Tick the Problems You Identify/Verify in your Block Lift:		
<u>Item / Specification</u> (Tick the problem Items)	<u>Lift-1</u>	<u>Lift-2</u>
Door Open/Close Making Sound (If yes, floor number)		
Lift and floor Alignment/level not correct (If yes, floor number)		
Problem on Door Sensors		
Floor Number / Arrow Display inside Lift not working		
Floor Number / Arrow Display outside Missing (Floor Number?)		
Emergency Light Not working		
Door Opening/Closing Sound not working		
Button Problem (Missing, hard to press, not working?)		
Inside Car, Nut/Screw missing, not tight properly.		
Any Lift Handle Missing?		
Car moves without Door proper locked (Floor number)		
Is Car making sound while moving up/down		
Lift hangs frequently and need to reset more than 3-4 times a day?		
Any other improvements suggestion or problem? Please mention below...		

Reported By: _____ (Resident's Signature & Date).